

Club Officer Information



Term of office *(check only one box)*

Club Number _____ District _____

☐ Annual ☐ Semiannual

NOTE: Club Constitution for Clubs of Toastmasters International and Addendum of Standard Club Options state club officer terms must conform to the above schedule. Only those clubs that meet weekly may elect officers for semiannual terms. Please provide email addresses for all officers, which is a requirement to conduct club business online.

Minimum officer requirements: Clubs must indicate below at least a president, one vice president, and a secretary or secretary/treasurer, and these offices must be held by three different individuals.

President

Name _____

Email _____

Member number (if known) _____

Term begin date _____

Vice President Education

Name _____

Email _____

Member number (if known) _____

Term begin date _____

Vice President Membership

Name _____

Email _____

Member number (if known) _____

Term begin date _____

Vice President Public Relations

Name _____

Email _____

Member number (if known) _____

Term begin date _____

Secretary

Name _____

Email _____

Member number (if known) _____

Term begin date _____

Treasurer

Name _____

Email _____

Member number (if known) _____

Term begin date _____

Sergeant at Arms

Name _____

Email _____

Member number (if known) _____

Term begin date _____

You may submit this information online at www.toastmasters.org/clubcentral, send the completed form by email to clubofficers@toastmasters.org, or fax it to +1 949 358 1207. 303-799-7753

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